

Registration Form CAEL 2009 International Conference

Please complete a separate registration form for each participant. Registrations will only be processed upon receipt of the completed registration form and full payment. To ensure that confirmations are sent out in a timely manner, registrations will be accepted up to and including October 30, 2009. After this date, you may register on-site at the CAEL Conference registration desk at the Westin Hotel, Michigan Ave only. On-site registrations will be accepted on a first come, first serve basis and will depend on space availability.

In the event that registrants need to cancel their attendance, refunds minus a \$65 administration fee will be issued for cancellations received in writing on or prior to October 16, 2009. After this date, the non-refundable registration fee (minus the \$65 administration fee) may be applied to a future workshop or conference.

Please Print or Type:

Registrant's FULL Name		First name to appear on badge	
Institution/Organization		Position/Title	
Mailing address			
City	State	Zip code	Country
Phone number		Email address	
Is this your first CAEL Conference?		Describe any special dietary or access needs	
<input type="radio"/> Yes <input type="radio"/> No			

CAEL/CAP Basic Membership Fees

To receive your discount you may need to renew or join as a CAEL member.

Note: You must be a CAEL Member to become a CAP Member. Registrants wishing to join CAP and CAEL will need to pay their member fees and their event fees with this registration. Existing CAEL Members wishing to join CAP at this time will be invoiced by CAP at a pro-rated CAP Member Fee.

CAEL System	CAEL Institutional (fee is based on institution enrollment)	CAEL Organizational (not college/university)	CAEL Individual	CAP Individual
<input type="radio"/> \$825	<input type="radio"/> 1-1000 enrollment \$420 <input type="radio"/> 1001-5000 enrollment \$580 <input type="radio"/> 5001+ enrollment \$750 <input type="radio"/> International \$350	<input type="radio"/> For Profit \$575 <input type="radio"/> Non-Profit \$475	<input type="radio"/> Individual \$120 <input type="radio"/> Retiree \$75 <input type="radio"/> Student \$50 (verification required)	<input type="radio"/> Individual \$150

CAEL Membership Upgrade Fees

Enhanced: Includes everything in a Basic Membership plus enhanced access to the New York Times Knowledge Network including any of four online Special Interest Groups and two webinars per year

Premier: Includes everything in an Enhanced Membership plus two premier Webcasts annually featuring New York Times experts and leaders in the field of adult learning

CAEL System	CAEL Institutional	CAEL Organizational	CAEL Individual	CAP Individual
<input type="radio"/> Enhanced \$50	<input type="radio"/> Enhanced \$50	<input type="radio"/> Enhanced \$50	<input type="radio"/> Enhanced \$10	
<input type="radio"/> Premier \$75	<input type="radio"/> Premier \$75	<input type="radio"/> Premier \$75	<input type="radio"/> Premier \$20	

CAP Event Fees

November 16, 2009 CAP Accelerated Learning 101 workshop \$95

CAP Conference - Accelerated Learning: Virtual and Face to Face

November 16-17, 2009	CAP Member Attending CAEL Conference and CAP Conference	CAP Member Attending CAP Conference Only	CAEL Member Attending CAEL Conference and CAP Conference	CAEL Member Attending CAP Conference Only	Non-Member Attending CAEL Conference and CAP Conference	Non-Member Attending CAP Conference Only
CAP Conference	<input type="radio"/> \$270	<input type="radio"/> \$320	<input type="radio"/> \$415	<input type="radio"/> \$485	<input type="radio"/> \$460	<input type="radio"/> \$535

CAEL Pre-Conference Workshops (Please note: Events are concurrent. Please register for ONE only. Prices below do not include CAEL Conference fees)

Nov 16-17, 2009	CAEL Member Attending CAEL Conference and Pre-Conference Event	CAEL Member Attending CAEL Pre-Conference Event Only	Non-Member Attending CAEL Conference and Pre-Conference Event	Non-Member Attending Pre-Conference Event Only
PLA 101	<input type="radio"/> \$475	<input type="radio"/> \$525	<input type="radio"/> \$605	<input type="radio"/> \$720
November 17, 2009				
Advising Adult Learners	<input type="radio"/> \$350	<input type="radio"/> \$400	<input type="radio"/> \$480	<input type="radio"/> \$550
Hands on Assessment: PLA Faculty Evaluator Training	<input type="radio"/> \$350	<input type="radio"/> \$400	<input type="radio"/> \$480	<input type="radio"/> \$550

CAEL Conference Fees

November 18-20, 2009	CAEL Member Single	Member Group*	Non-Member Single	One-Day Only Member	One-Day Only Non Member
Early Bird Rate (By 10/16/09)	<input type="radio"/> \$540	<input type="radio"/> \$510	<input type="radio"/> \$690	<input type="radio"/> Wed \$335 <input type="radio"/> Thurs \$335 <input type="radio"/> Fri \$250	<input type="radio"/> Wed \$375 <input type="radio"/> Thurs \$375 <input type="radio"/> Fri \$290
Regular Rate (After 10/16/09)	<input type="radio"/> \$615	<input type="radio"/> \$585	<input type="radio"/> \$765	<input type="radio"/> Wed \$385 <input type="radio"/> Thurs \$385 <input type="radio"/> Fri \$300	<input type="radio"/> Wed \$425 <input type="radio"/> Thurs \$425 <input type="radio"/> Fri \$340

***Group Rates are available for 3 or more individuals from the same organization making one payment; separate registration forms must be completed for each person.**

TOTAL AMOUNT DUE (Add Membership, CAP Events, Pre-Conference Events and Conference Fees)

\$ _____

Method of Payment <i>(Payment must be in U.S. dollars)</i>	<input type="radio"/> Check Enclosed <i>(Make check payable to CAEL)</i>	<input type="radio"/> Purchase Order/Voucher Number:	<input type="radio"/> Credit Card: Visa	<input type="radio"/> Credit Card: Mastercard	<input type="radio"/> Credit Card: American Express
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Credit Card Number:

Sec. Code:

Name on Credit Card:

Expires:

Payment should be mailed with a completed copy of this form to:

CAEL
attn: Kelsey Irish/2009 Conference
55 E. Monroe, Suite 1930
Chicago, IL 60603

Credit card payments and/or purchase orders may be faxed to: 312-499-2601

For your convenience, you can register online at: www.cael.org/cael_conference.htm

Registration Questions? Please contact:
Kelsey Irish: 312-499-2667 (kirish@cael.org)